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**DEPARTMENT OF
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AGING AND DISABILITY SERVICES DIVISION
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DRAFT

**Nevada Early Intervention Interagency Coordinating Council Child Find
Subcommittee Meeting Minutes**

Tuesday, December 2, 2025

This meeting was held virtually via Microsoft Teams

1. Call to Order, Roll Call, and Announcements: Sarah Horsman, Child Find Subcommittee Chair

Sarah Horsman, Chair, welcomed all on the call. A quorum of members was present, and the meeting was called to order at 1:02 pm.

Members Present: Sarah Horsman, Cate Guzy, Amy Hendrickson, Laurie Henderson, Anita Kelly, Julie Dame, Karen Frisk, Marnie Lancz, Janice Lee

Members Absent: Dana Aronson, Robin Kincaid, Andrea Hernandez

Part C Support Staff Present: Mary Garrison, Melissa Slayden, Ilandia Morgan

2. Public Comment:

No public comment was made.

3. For Possible Action: Review and possible approval of minutes from the meeting held on September 30, 2025

— **Sarah Horsman, Child Find Subcommittee Chair**

Meeting minutes from September 30, 2025, were reviewed by the subcommittee and a vote was taken to approve.

Motion: Approve September 30, 2025, meeting minutes as presented.

First: Cate Guzy

Second: Julie Dame

All in favor

PASSED

4. For Information and Discussion: Update on ICC Strategic Plan — Sarah Horsman, Child Find Subcommittee Chair

The council met in October 2025 with Social Entrepreneurs, Inc (SEI) to facilitate the council's Strategic Planning 2-day meeting. We now have targeted goals which will be discussed and reviewed on December 17, 2025, at the full council meeting.

Each action item will be assigned to the subcommittee that closely aligns with the target in order to advise and assist to move the work forward

5. For Information and Discussion: Review and discuss the new Child Find reporting tool and State Fiscal Year 26, Quarter 1 data — *Mary Garrison, IDEA Part C Office*

Mary Garrison - Made edits of the report that was sent out to programs for feedback. Mary held open office hours to review the new report, what activities should be reported and how to submit. Will send suggestions of revised items gathered from programs on the report to get an idea of what they should be submitting. Every program contributed input. Mary reviewed the cumulative data from the 1st Quarter Child Find Report which every program submitted. Some responses included the “other” category that isn’t listed as an option. Will look further into this. Does not have the specifics of what activities were implemented.

Karen Frisk shared that using the new Child Find Activity form required a lot of copying and pasting in order to include some of the same information that’s required to be provided in multiple places. When it came to various meetings where EI information was shared, there isn’t a category to include so this information went into the “other” category.

6. For Information and Discussion: Federal Fiscal Year 2024 State Performance Plan/Annual Performance Report (SPP/APR) Data review — *Melissa Slayden, IDEA Part C Office*

- a. **For Information and Discussion:** Review and discuss data and targets for FFY2024 Indicator 5: Birth to One Population
- b. **For Information and Discussion:** Review and discuss data and targets for FFY2024 Indicator 6: Birth to Three Population

Melissa Slayden spoke about Indicator 5/6- Child Find (birth to 1, birth to 3)

Child count from child count and settings Dec 1 point in time. Children are reported by race/ethnicity, gender, and age. Numbers of children in the age two range (birth-1, and birth -3) are compared to census county single-year population numbers.

Performance in the indicator is reported regionally to programs.

Counties are served between NEIS Rural and NEIS S.

Populations are attributable based on the % of children served.

Of the 6 children in Lincoln County, one was served by NEIS S. One sixth of the single-year birth cohort was attributed to the total population (denominator) for the Southern Region. The rest were attributed to Rural Frontier.

Indicator 5 (birth-1) Met Target- No slippage

FFY 2022 data: 1.20%

FFY 2023 target: 1.20%

FFY 2023 data: 1.35%

FFY 2024 target: 1.24%

FFY 2024 data: 1.38%

FFY 2025 target: 1.28%

Indicator 6: (birth-3) Met target- No slippage

FFY 2022 data: 3.20%

FFY 2023 target: 2.97%

FFY 2023 data: 3.70%

FFY 2024 target: 3.14%

FFY 2024 data: 3.45%

FFY 2025 target: 3.31%

Melissa would like the subcommittee to look at these targets to possibly re-establish.

7. For Possible Action: Selection of meeting dates for 2026 and agenda items — *Sarah Horsman, Child Find Subcommittee Chair*

The council voted on the schedule for 2026 meetings. 2nd Tuesday every other month starting February 10, 2026 from 1pm-2pm.

Motion: Schedule ICC Child Find meetings for 2026 on the following dates:

Feb 10, 2026

April 14, 2026

June 9, 2026

August 11, 2026

October 13, 2026

December 8, 2026

First:

Second:

All in favor

PASSED

8. Public Comment:

No public comment was made.

9. Adjournment — *Sarah Horsman, Child Find Subcommittee Chair*

The meeting was adjourned at 1:59 pm.

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